



DRAFT Annual Governance Statement Autumn 2022

1 THE BOARD OF GOVERNORS SEPTEMBER 2021 – AUGUST 2022

Name	Category of Governor	Date of end of tenure	Assigned Role	
Mrs C Adams	Staff	10.10.25	Unassigned	
Mrs C Allen	Parent	29.09.25	SEND	
Mrs C Bamford	Parent	29.09.25	EYS, HRE & Data Protection	
Mrs P Barry	Co-opted	08.09.25	Finance	Vice chair
Mrs B Crowe	Co-opted	08.09.25	Wellbeing	
Mrs L Gray	Co-opted	08.09.25	Finance, Sport Premium	Co-chair 2
Revd. R Iveson	Co-opted	24.05.26		
Ms A Lancelot	LA	08.09.25	English, Wider Curriculum	
Mrs N Milburn	Co-opted	08.09.25	Personnel, Policies, Website	Co-chair 1
Mr S Perkins	Co-opted	08.09.25	Health & Safety, Maths	
Mrs A Pierre Louis	Co-opted	08.09.25	Pupil Premium, Safeguarding	
Mr V Thapar	Headteacher	Ongoing	Headteacher	
<i>Vacancy</i>	1x Co-Opted			

The Board of Governors maintains a skills matrix which demonstrates the diverse skills held by the Board of Governors. This document informs any appointments to ensure the Board of Governors maintain the skills required to be effective

2 CLERK TO GOVERNORS

Ms Becki Dale, becki.dale@edsential.co.uk

3 LINKS TO KEY PRIORITIES MEETINGS SEPT 2021 – SEPT 2022

The decision was made to move from an overall committee structure to Governor Link Meetings attached to the key priorities established within the SSIP. Meetings were held with a link member of teaching staff. In addition, committees remain for Finance and Head Teacher Appraisal, and governors still have specific roles as stated above. Governors receive specific training to be able to carry out their functions effectively.

Finance Committee	Headteacher's Appraisal Committee
Louise Gray (Chair)	Chairs, Vice Chair + ANO
Simon Perkins	Nicola Milburn
Polly Barry	Louise Gray
Viney Thapar (Headteacher)	Simon Perkins
Bursar	
	Susan Walters - External Advisor (SIP)

Appeal's Panel
When required. Minimum of three Governors subject to impartiality and availability.

Governors attend school events such as: performances, sporting events, church services, coffee mornings, parent evenings, open mornings or to see the children learning in school.

SSIP Key Priority link governors are outlined below:

KP1- English	KP2- Maths	KP3- Behaviour
Polly Barry	Polly Barry	Nicola Milburn
Amanda Launcelot	Simon Perkins	Louise Gray
Claire Adams (Staff link)	Wendy Edwards (Staff Link)	Angie Pierre Louis
		Viney Thapar (Headteacher)

KP4- RSHE	KP5- Leadership Structure	KP6- Processes
Angie Pierre Louis	Nicola Milburn	Nicola Milburn
Caz Bamford	Louise Gray	Louise Gray
Nicky Bebbington	Polly Barry	Polly Barry
Catherine Bennett (Staff link)	Viney Thapar (Headteacher)	Viney Thapar (Headteacher)

KP7- EYs Provision	KP8- Wider Curriculum	
Polly Barry	Louise Gray	
Caz Bamford	Angie Pierre Louis	
Brenda Crowe	Caz Bamford	
Claire Adams, Jade Cupples (Staff link)	Viney Thapar (Headteacher), Jade Cupples (Assistant Head)	

4 ATTENDANCE SEPT 2021 – SEPT 2022

Governor	Number of board meetings attended this year (6 per year)	Number of link meetings attended this year	Number of visits to school this year – including in-house training, meetings (Head, staff, parents), school events, trips, assemblies and class visits
Mrs C Adams	6 of 6 (100%)		
Mrs C Allen	6 of 7 (86%)	5 of 5 (100%)	
Mrs C Bamford	6 of 7 (86%)		
Mrs P Barry	3 of 7 (43%)		
Mrs B Crowe	6 of 7 (86%)		
Mrs L Gray	7 of 7 (100%)		
Revd. R Iveson	0 of 2 (0%)		
Ms A Lancelot	5 of 7 (71%)		
Mrs N Milburn	7 of 7 (100%)	9 of 9 (100%)	19 HT/Cochairs mtgs, online or in school, average of 1 every 2 weeks (19/39wks) 1 Pay Panel, HTPR 3 Recruitment Interview 1 Finance meeting 2 Staff Room visits 1 School Play 2 Governor recruitment meetings 3 SIP meetings Approx 6 confidential phone calls with staff Approx 4 confidential phone calls with parents
Mr S Perkins	5 of 7 (71%)		
Mrs A Pierre Louis	6 of 7 (86%)		
Mr V Thapar	6 of 7 (86%)		

5 TRAINING UNDERTAKEN BY GOVERNORS SEPT 2021 – SEPT 2022

During the academic year Governors have attended training sessions run by Edsential, and in-house. Training sessions held on-line and in person. When considering the skills and training Governors require, particular attention is given to three core strategic functions of the Board of Governors:

- Ensuring clarity of vision, ethos and strategic direction
- Holding the headteacher to account for the educational performance of the school and its pupils and
- Overseeing the financial performance of the school and making sure its money is well spent.

6 CHAIR'S STATEMENT / STATEMENT FROM THE BOARD

This year has been a particularly busy year for the Board of Governors, as a result of amalgamation that was completed in time for us to become Alvanley and Manley Village School for September 2021, with the Infant site being based at Manley and the Junior site at Alvanley. The pandemic has continued to affect our lives and provide challenges but to a much lesser extent with things much more open and our children able to return to a more usual type of education and school routine.

As a Board, we have been able to go back to face to face FGBs except in the case of two meetings. Key Priority Link meetings with staff have been a combination of face to face and online, where online has made meeting more convenient for either the staff or governor link. In addition, we are getting back into the habit of attending school visits and events where we are able to meet staff, the children and their families.

We strive to continue to support the work of the school. We have worked together in our strategic role:

- EMBEDDING NEW SCHOOL STRUCTURE
- FINALISING STAFFING ROLES -INTERVIEWING PANELS, ESTABLISHED WEEKLY HEAD TEACHER SUPPORT MEETINGS, SLT MEETINGS, HTAM
- OVERALL STRATEGIC MANAGEMENT OF THE SLT – APPOINTMENT OF ASSISTANT HEAD, SIP AND ASIA ENGAGEMENT
- STAFF WELLBEING SURVEY AND INFORMAL & FORMAL ENGAGEMENT WITH STAFF AND PARENTS
- FINANCIAL MANAGEMENT - SFVS
- SCHOOL DEVELOPMENT PLAN AND REORGANISING GOVERNOR LINKS TO SUPPORT KEY PRIORITIES
- APPROVAL OF POLICIES AND OVERSIGHT WEBSITE COMPLIANCE FOR GOVERNANC

By carrying out our strategic monitoring role, the Board are enabling the senior leadership team to focus on the day to day running of the school.

With amalgamation and the considerable change this has involved, much of our work has centred on the school's development plan, but we have the goal of developing our Governor Strategic Plan in 2022-23 which will further guide our work.

In line with the SDP, we have regularly reviewed and changed our roles this year and carried out a skills audit to evaluate the experience, knowledge and skills we individually bring to the Board. We continue to identify suitable training and where we have been able have attended some face to face training sessions and other training online. As Co-Chairs we have joined other chairs in virtual Conferences, run by the NGA and CWAC Governance Association.

We have access to an independent training and clerking service provided by Edsential, who provide administrative support to our meetings and are available for advice if needed, providing newsletters and training to help us to remain well informed. Most of us attend at least two or three training sessions each year.

We have recruited two new members to the board to replace some of our valued governors who have now left, and have provided support and mentoring as needed to help these new governors to fulfil their roles. Recruitment however still remains a challenge and we currently have a vacancy.

In order to ensure all governors can enhance their governance and leadership skills, we have this year swapped the chair to the Key Priority Meetings around, term by term and are reviewing the way that these meetings work for 2022-23. Feedback from link staff has been very positive though, feeling they have allowed Governors to have a much better understanding and insight into improvements and changes being made in school, thus helping us to carry out our strategic monitoring more effectively.

Governor assignment to the Key Priorities are link to their special responsibility but beyond these meetings there are one to one meeting taking place, some termly, some when required around SEN, safeguarding and child protection, Health and Safety, Sports Premium, Pupil Premium, finance and personnel.

We continue to review policies and procedures to ensure that these are fit for purpose and meet not only our legal responsibilities but also our vision and aims for the school and our pupils. The children and staff remain at the forefront of our decisions as we endeavour to provide the best educational environment for them.

We continue to closely monitor the school budget to ensure the school can cope with reduced funding and rising costs. The school continues to carry a deficit budget which was incurred due to redundancies made through amalgamation of the two schools. Governors continue to closely monitor the budget with HT, Bursar and Local Authority to ensure in year budget commitments are adhered to. This is a constant challenge and the pandemic is still giving more challenges in relation to managing the budget, but we strive to ensure that staffing levels and resources have not suffered as a result. This means that the children's learning and development will continue to be of the highest standard. We continue to be grateful to the PTA for the fantastic support they give the school in terms of fund raising, resources, time and commitment. It is reassuring too that our breakfast and after school clubs (onsite private provider) are so popular and provide a vital and comparatively inexpensive service to many families.

7 MEETINGS

The Full Board of Governors meets half termly. KP meetings are also half termly. The Co-chairs meet with the Head teacher, or Head and Assistant Head teacher usually once a week, either face to face or occasionally online.

8 OTHER DOCUMENTS

Other document available from the Governor's section of the school website:

- The Board of Governors Code of Conduct
- The Board of Governors profile
- Committee remits
- Register of Business and Pecuniary Interests
- Governor Attendance
- Instrument of Governance